

INSTRUCTIONS ON THE PROCESSING OF AML CLIENT'S PERSONAL DATA

The lawyer is an obliged person under Act No. 253/2008 Coll., on Certain Measures against the Legalization of Proceeds of Crime and Terrorist Financing ("AMLZ") and under this Act is obliged to carry out measures under this Act and other regulations, inter alia, to carry out identification and control of the client. For this purpose, it is obliged to collect and store the personal data of the client and to take copies of the documents from which it has verified such data.

Scope of the data processed

All names, title, birth number, date of birth, place of birth and sex, permanent or other residence and nationality, occupation, identity card number, photographs from the identity card and other data contained in the identity card may be processed. In the case of a natural person engaged in business, also the details of his/her business name, distinctive supplement or other designation, registered office and personal identification number. Other contact data, in particular telephone number and email address, and other data obtained in the context of the control and ongoing monitoring of the client and the fulfilment of other obligations under the AMLZ may also be processed.

Duration and purpose of data processing

For a period of 10 years after the transaction outside the business relationship or the termination of the business relationship. The purpose is to comply with legal obligations in the area of combating money laundering and terrorist financing.

Form of data processing

The data may be recorded in both electronic and paper form together with documents verifying the veracity of the data. The documents from which the data have been verified may be copied and archived.

Rights of the data holder

The data subject has the right to access, rectification, restriction and erasure of the data processed in accordance with the relevant legislation, unless in a particular case it contravenes the requirements of the legislation by which the Law Firm is bound.

Instructions on the transfer of personal data

Personal data will only be transferred to third parties under the conditions set out in the AMLZ and data protection regulations. |

Instructions on the supervisory authority

The supervisory authority in the case of obligations under the AML Act is in particular the Czech Bar Association. The supervisory authority in the area of personal data protection is the Office for Personal Data Protection.